



**The Police Treatment Centres**  
**Application for Accommodation**  
**Spouse / Partner / Visitor**  
*Friday/Saturday night only*

<b>Date of arrival:</b>		<b>Date of departure:</b>	
<b>Which Centre?</b>			
<b>Person Visiting</b>			
<b>Name:</b>			
<b>Home address:</b>			
		<b>Post Code:</b>	
<b>Home Tel No:</b>			
<b>Mobile Tel No:</b>			
<b>Email address:</b>			
<b>Date of Birth:</b>			
<b>ROOM CHARGE £60.00 (price quoted is per room as at January 2020)</b> <b>Partner Joining Patient – Full Board</b> <b>Friday/Saturday night only</b>			
<b>Dietary Requirements</b>			
<b>Allergy and additional information</b>			
<b>I confirm that I have read the PTC Terms and Conditions overleaf and agree to them.</b> Signature: _____ Print name: _____ Date: _____			
<b>PAYMENT (Admin only)</b>			
<b>Accommodation must be paid for <u>in advance</u> of the date of stay</b>			
<b>TOTAL COST:</b> £ <input type="text"/>			
Paid by cash in full		Paid by Debit/Credit card in full	
<input type="checkbox"/>		<input type="checkbox"/>	

## The Police Treatment Centres

### Accommodation – Spouse / Partner/Visitor

#### Terms and Conditions:

The following Terms and Conditions will apply to all accommodation bookings:

1. Accommodation availability cannot be accurately predicted long term therefore bookings cannot be taken more than 3 months in advance
2. Accommodation can only be booked alongside the treatment booking of a Serving or retired officers (proof will be required). See Bed and breakfast for other Accommodation.
3. No bookings will be accepted for children under the age of 16 years
4. No bookings will be accepted to include animals, except for assistance animals e.g. guide dogs
5. Payment must be made in advance to confirm the booking
6. A cancellation policy applies:
  - a. Two (2) months' notice – full refund
  - b. One (1) months' notice – 50% refund
  - c. Less than 1 months' notice – no refund
7. Reception will be available to welcome guests between 3.00pm and 7.30pm on the day of arrival. Please contact us to advise if you will be arriving later than 7.30pm
8. The premises are not licensed for the sale or consumption of alcohol and the Charity does not allow consumption of alcohol on the premises
9. Out of courtesy to officers in residence for treatment, guests are requested to return to the Centres no later than 1.00am
10. Rooms must be vacated by 10:30am on the morning of departure
11. **No access to the swimming pool or rehab gym, will be permitted**

Meal times at the Centres are as follows:

Day	Breakfast	Lunch	Dinner
Friday	0830	1300	1700
Saturday	0845	1300	1700
Sunday	0845	1300	1700