The Police Treatment Centres

St Andrews, Harlow Moor Road, Harrogate, HG2 0AD

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Name: ……...

Address: .....
……
……
……

Post code: ……

Service user number

4	4	1	7	9	5

For The Police Treatment Centres official use only. This is not part of the instruction to your bank or building society

Gift Aid Declaration Form

Company registration number 07822534, Charity commission registration number 1147449, OSCR registration number SCO43396

Please treat all money that I have made in the last 4 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations ☐

You must pay an amount of income tax and/or capital tax in each tax year at least equal to the tax that the charity claim from HM Revenue and Customs on your Gift Aid donation(s)

Signature: .....

Date : .....

Please notify the charity if you want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income and /or capital gains

The Charity will claim 25p of tax on every £1 you give on or after 6 April 2008. If you pay income tax at the higher rate you must include all your gift aid donations on your self-assessment tax return if you want to receive the additional tax relief due to you

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Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager — Bank/building society

Address

Postcode

Reference

Instruction to your bank or building society

Please pay Police Treatment Centres Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Police Treatment Centres and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

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This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit the Police Treatment Centres will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the Police Treatment Centres to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the Police Treatment Centres or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when the Police Treatement Centres asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.