



The Police Treatment Centres
Application for Accommodation
Spouse / Partner
Friday/Saturday night only

Date of arrival:		Date of departure:	
Site staying at			
Person Accompanying			
Name (s)			
Home address:			
	Post Code:		
Home Tel No:			
Mobile Tel No:			
Email address:			
Preferred Method of Contact:			
Date of Birth:			
ROOM CHARGE (price quoted is per room as at November 2013)			
<input type="checkbox"/> Double Room B&B (double occupancy £50 per night)			
Dietary Requirements			
Allergy and additional information			
<input type="checkbox"/> Please tick to confirm that you have read the attached PTC Terms and Conditions and agree to them			
PAYMENT (Admin only)			
Accommodation must be paid for <u>in advance</u> of the date of stay			
TOTAL COST:	£ <input style="width: 150px; height: 20px;" type="text"/>		
<input type="checkbox"/> Paid by cash/cheque in full		<input type="checkbox"/> Paid by Debit/Credit card in full	

The Police Treatment Centres

Weekend Accommodation for spouse/partner/visitor

Terms and Conditions:

The primary purpose of The Police Treatment Centres is the provision of facilities and treatment to injured and ill serving and retired police officers to support their return to better health and well-being.

The Charity frequently has vacant Centre bedroom accommodation at weekends, and occasionally mid-week, and will offer that vacant accommodation to serving and retired police officers at a reasonable charge. **However, it should be noted that due to its primary purpose of providing treatment facilities the Charity cannot offer the range of facilities that may be available in a hotel or other visitor accommodation.**

The following Terms and Conditions will apply to all accommodation bookings:

1. Accommodation can only be booked by serving or retired officers (proof will be required)
2. The Charity will not normally accept party bookings:
 - a. The maximum booking normally taken will be of four persons
 - b. Exceptions for training courses; health and well-being events or similar; will be considered
3. No bookings will be accepted for children under the age of 16 years
4. No bookings will be accepted to include animals, except for assistance animals e.g. guide dogs
5. Bookings will not be confirmed until payment has been received.
6. A cancellation policy applies:
 - a. Two (2) months' notice – full refund
 - b. One (1) months' notice – 50% refund
 - c. Less than 1 months' notice – no refund
7. Reception will be available to welcome guests between 3pm and 8.30pm on the day of their arrival. Please get in contact if you will be arriving later than 8.30pm.
8. Breakfast is served daily at 8.45am
9. The premises are not licensed for the sale or consumption of alcohol and the Charity does not allow consumption of alcohol on the premises
10. Out of courtesy to officers in residence for treatment guests are requested to return to the Centres no later than midnight
11. Rooms must be vacated 1030am on the morning of departure
12. **No access to the swimming pool or rehab gym will be permitted**
13. Any personal property that you bring with you to the centre is done so at your own risk – the centre cannot be held liable for any damages. Please note that personal pedal cycles cannot be brought into the main building; however, limited secure storage may be available on request.